VENUES

YOUR SPACE, AVEO'S EVENTS.

What AVEO brings to a venue: production, tickets, doors, safety and guests handled by one team, with every cost and every scan on record.

VENUES

WHAT AVEO BRINGS.

AVEO runs its own events and produces events for companies, organisations and partners. A venue gets one team that handles the event from the first brief to the last guest out.

Concept and programme

Format, running order, speakers or artists, and the details that make it feel like yours.

Venue and contracts

Shortlists, site visits, negotiation and licensing checks.

Production

Staging, sound, lighting, screens and the crew to run them.

Tickets and guest lists

A ticket shop on your brand, invitations, per-guest names and QR entry.

Safety and security

Risk assessments, licensed door supervisors, stewarding, medical cover and an incident log.

Food and drink

In-house or partner catering for every diet, with menus and allergens published before the day.

Reporting

Sales, check-ins, costs and a debrief once the last guest is out.

THE DOOR

DOORS THAT JUST WORK.

Every ticket and pass scanned at the right gate, VIP and staff entrances, exits and re-entry, and a live count of who is inside for the safety team.

Named gates	Live occupancy	Check-in log
Main entrance, VIP, staff and accessible entrances, each admitting the right tickets.	Who is inside now, arrivals per 15 minutes and capacity warnings.	Every scan, gate and steward recorded and downloadable.

Safety and wellbeing.

Clear rules first	Staff who can help
Every event page sets out bag size, re-entry, cloakroom, alcohol, smoking, food and dress code, so guests know before they arrive.	Stewards, security and medical staff are there to help, and guests are asked to follow their instructions.
A code of conduct	**Access for everyone**
Harassment, discrimination, violence, illegal drugs and weapons are not tolerated. Anyone who breaks the code may be removed without a refund.	Free companion tickets, wheelchair spaces held at every seated event, and step-free routes listed on each event page.

What AVEO asks of a venue.

- Your space, its capacity and your free dates.
- The licence conditions that apply to the space: staffing numbers come from the risk assessment, the venue and any licence conditions.

WORKING TOGETHER

NEXT STEPS.

From a first message to the night itself.

01 **Tell us about you**
Use the form on aveoevents.com/partners, or write to the team under Partnerships and sponsorship on aveoevents.com/contact.

02 **A reply with next steps**
Partnership enquiries are answered within 3 working days: brands, venues, promoters and suppliers.

03 **Agree it in writing**
What each side does is set out in an agreement that is sent and signed online, with a copy for everyone once the last person signs.

04 **Work together**
One AVEO team for the event, from planning to the night and the report afterwards.

AVEO

TELL AVEO ABOUT YOUR SPACE.

Its capacity, its free dates and what it is best at. A member of the team replies with next steps.

PARTNER WITH AVEO	aveoevents.com/partners
WRITE TO THE TEAM	aveoevents.com/contact
EMAIL	support@aveoevents.com
DOCUMENTS	documents@aveoevents.com